

SEMINOLE COUNTY PUBLIC SCHOOLS

Job Description

MAINTENANCE MECHANIC, Water--Sewer Plant Systems

QUALIFICATIONS

- High School Diploma or equivalence or Florida Special Diploma.
- Five years of verifiable mechanic experience in water distribution and wastewater treatment systems.
- A "C" class operators license in both water and wastewater treatment as prescribed by the Florida Department of Environmental Protection.
- State certification to test and certify the operation of potable water backflow prevention devices.
- Class "D" or "E" driver's license required upon start date.
- Ability to read and comprehend water/waste water system drawings and riser details
- Ability to physically perform the responsibilities listed below.
- Knowledge of technology as related to specific job functions.

REPORTS TO Division Supervisor

SUPERVISES No supervisory duties

POSITION GOAL

To ensure the Districts water and waste water distribution systems and treatment plants are operated and maintained in a safe manner as prescribed by statute and as District needs demand with minimal service disruption.

PERFORMANCE RESPONSIBILITIES

1. * Operate plants and perform maintenance and take tests on school district potable water and sewage treatment facilities and equipment as prescribed by the Florida Department of Environmental Protection.
2. * Determine the results of the tests and taking any appropriate actions as per the Department of Environmental Protection.
3. * Assist in the proper operation and maintenance of lift stations and appurtenances.
4. * Assist in the maintenance of all water distribution appurtenances.
5. * Maintain all mandatory operating records for water and wastewater plants.
6. * Submit reports and provide written response as required by the Department of Environmental Protection
7. * Keep current about new rules and regulations regarding water and wastewater treatment facilities and requirements.
8. * Perform certification for the operation of potable water backflow prevention devices.
9. * Oversee and ensure the proper completion of work when performed and assisted by assigned Helpers and/or Laborers.
10. * Assist in estimating and planning plant service and construction projects.
11. * Accurately and promptly document labor hours and materials expended on assigned tasks
12. * Identify and report to Supervisor repair needs and safety discrepancies when observed at facilities.
13. * Able to safely operate and work from ladders, scaffolding, platforms and personnel lifts
14. * Assist in the design and specification of plant projects and equipment, and verifying the work performed under purchase order contracts.
15. * Maintain accountability and inventory for assigned tools and equipment.
16. Perform other duties as assigned by the Division Supervisor.

**Denotes essential job function/ADA*

TERMS OF EMPLOYMENT

PAY GRADE

District Salary Schedule
D-07 \$38,045 - \$67,562
 M-12 D-258 H-2064

POSITION CODES

PeopleSoft Position **Multiple**
 Personnel Category **18**
 EEO-5 Line **53**

ADA CODES

2 **Medium Work**
 3 **A through V**
 4 **C through K**

BOARD APPROVED

April 8, 1997